

Application Process for Employment at Bishop's Pumpkin Farm



New Employees

Step 1: Complete the online application and interview. The link will be available on our website starting July 25th, 2017.

Step 2: Applicants will be notified by the Human Resources staff if they have been selected for an in-person group interview.

Tips for the group interview:

Be on time

Have picture taken (this helps us remember you)

Smile

Follow/ Listen to directions

Speak clearly and make eye contact

Applicants who have applied for employment will be notified of their status by September 1st.

Step 4: Applicants chosen for employment will be contacted and asked to come back to the employment office to complete employment paperwork. They will be issued uniforms, a name tag, and be registered into the time clock.

Step 5: Mandatory orientation and training must be attended.

Step 6: You will be sent login info for When2Work.com where your schedule will be posted.

Returning Employees

A returning employee must have worked at Bishop's Pumpkin Farm the season immediately prior to the current season. If you worked previous seasons but not the most recent season you will follow the same steps as "New Employees" but please note on your application the year(s) that you worked.

Step 1: Bring completed application to the employment office beginning July 18th (returning employees applying after the 11th of August will follow the steps above for "New Employees") One of the following things will happen:

- A) If you want to stay in the same position you held in the previous season and it is approved by your supervisor you will complete the employment paperwork, receive a uniform and nametag, and be entered into the time clock.
- B) If you want to switch positions or your supervisor feels you would be best suited for another position on the farm, you will repeat the interview process as a new applicant.

OR

- C) Based on your performance in the previous season we may not have a position for you for the current season.

Step 2: Mandatory orientation and training must be attended.

Step 3: You will be sent login info for When2Work.com where your schedule will be posted.